

Redwood Coast Montessori

Board of Directors

793 K Street, Arcata, CA 95521 (Room 5)

Zoom Meeting Link: Meeting ID: 750 2274 4999 Passcode: 978448

(<https://us06web.zoom.us/j/75022744999?pwd=x4RjN3ibGuJP0z5GmolhMwP6fw9FG5.1>)

SPECIAL BOARD MEETING

July 10, 2025 6:30 p.m.

AGENDA

A. CALL TO ORDER OF OPEN SESSION

B. OPEN SESSION: 6:30 P.M. LOCATION: REDWOOD COAST MONTESSORI, 793 K Street, Arcata, CA 95521

C. PUBLIC COMMENT

The public is invited to make announcements or comment on information to the Board that is relevant to the scope of authority of Redwood Coast Montessori. The Board may uniformly impose a time limit of 3 minutes to individual presentations to assure every subject is heard. By public law, the Board cannot take action on items not on the agenda.

D. GENERAL FUNCTION-CONSENT ITEMS— Approval w/ Single Motion:

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items.

1. Approval of Draft Minutes of June 18, 2025 Regular Meeting- Not Available at this time.

E. BUSINESS AND FINANCE - ITEMS FOR REPORT, DISCUSSION, AND POSSIBLE ACTION

F. SCHOOL FUNCTIONS - ITEMS FOR REPORT, DISCUSSION, AND POSSIBLE ACTION

1. Discuss Board Retreat Meeting Date, Time, and Location
2. Future Board Meeting dates and times
3. Consideration and possible approval of Consultant Agreement terms
 Consulting Services Agreement 25-26.pdf

G. STAFF AND DIRECTORS REPORTS - ITEMS FOR REPORT, DISCUSSION

1. Staff Report- Information overview

H. FUTURE AGENDA ITEMS:

1. Information- Certificated and Classified Salary Schedule
2. Information- Greater depth into future planning, priorities
3. Approve employment of new certificated and classified staff

ADJOURNMENT OF OPEN SESSION NOTICE:

Any writing, not exempt from public disclosure under Government Code Section 6253.5, 6254, 6254.3, 6254. 7, 6254.15, 6254.16, OR 6254.22, which is distributed to all or a majority of the members of the

governing board by any person in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at the Redwood Coast Montessori School 1611 Peninsula Drive, Arcata, CA 95521. In compliance with Government Code section 54954.2(a) Redwood Coast Montessori will, on request make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Redwood Coast Montessori at 707-832-4194.

**Redwood Coast Montessori
Consulting Services Agreement**

Effective Date: July 15, 2025 (pending Board approval)

Review Date: On or before December 2025

Potential End Date: July 31, 2026

Agreement for Advisory Consultation Services

This agreement is entered into between **Redwood Coast Montessori (RCM)** and **Bryan Little**, an independent contractor, for the provision of advisory consultation services.

1. Scope of Services

The Consultant shall serve solely as an advisor to the RCM Director. The Consultant does not make decisions and shall have no authority to direct staff, operations, or school governance. Consultation services are provided exclusively through the RCM Director, and not through individual staff members.

All questions, concerns, and suggestions from RCM staff or Arcata School District personnel must be directed to the RCM Director, not the Consultant.

The Consultant's role is strictly advisory and for the Director's consideration only. The Consultant has no decision-making authority and shall not be used to evaluate the effectiveness of the Director or be involved in any evaluation processes.

2. Process for Advisory Support

The RCM Director will determine when advice is needed. Upon such determination, the Director may contact the Consultant via email, phone call, or to schedule an in-person meeting.

All consultation activities shall take place outside of academic school hours and shall not interfere with the regular school day whenever possible.

3. Time Tracking and Payment

Consultation time will be tracked using a shared spreadsheet reviewed and approved by both the Director and Consultant.

Approved hours will be submitted monthly to the Arcata School District for payment.

Compensation is set at \$30.00 (Thirty dollars) per hour.

The Consultant is responsible for maintaining and submitting accurate records of time worked.

4. Independent Contractor Status

The Consultant is an independent contractor, not an employee of RCM or Arcata School District.

The Consultant is responsible for all applicable taxes, insurance, and compliance with local, state, and federal laws.

This agreement does not create a partnership, joint venture, or employer-employee relationship.

5. Term, Review, and Renewal

If approved by the RCM Board, consultation services will begin on **July 15, 2025**.

The agreement will be reviewed on or before December 2025 to determine if services will continue through July 31, 2026, or conclude earlier.

Board approval is required to initiate and extend this agreement beyond any review period.

6. Entire Agreement

This document constitutes the entire agreement between the parties. No modifications or extensions shall be valid unless made in writing and approved by the RCM Board of Directors.

Signatures

Bryan Little

Date: _____

Janean Weekly-Embree

Director, Redwood Coast Montessori

Date: _____

Board Representative- Kim Bonine

Date: _____